

# SOUTHWEST PROPERTY MANAGEMENT

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## NOTICE OF MEETING

**TO: All Unit Owners**

**Re: 2nd NOTICE OF ANNUAL MEETING AND ELECTION TO THE BOARD OF DIRECTORS**

At the Membership meeting, held on February 23, 2022, a quorum was not present, therefore the meeting will reconvene on April 27, 2022, at 9:00 a.m. The meeting will be held at the Clubhouse Card Room at the Spanish Wells Country Club, 9801 Treasure Cay Lane, Bonita Springs, FL 34135.

**BALLOT:** The following members have submitted their names for candidacy to serve on the Board of Directors:

**Brian King**  
**Virginia Lane**  
**Barry Silver**

In as much as there are three (3) nominations for four (4) open positions, there will not be a vote.

### AGENDA

1. Calling of Roll & Certifying of Proxies
2. Proof of Notice of Meeting or Waiver of Notice
3. Reading & Dispensing of Unapproved Minutes
4. Reports of Officers
5. Election of Directors
6. Unfinished Business
7. New Business
8. Adjournment

**DATED: March 28, 2022**

By: Elaine Perez  
Elaine Perez, Manager

Immediately following this meeting, the new Board will have an Organizational meeting to elect officers.

## **PROXY INSTRUCTIONS**

1. On the first line, fill in your Spanish Wells address
2. If you wish your proxyholder to be someone other than the Secretary to attend the meeting and turn in your vote, fill in the name of an alternative proxyholder on the second line
3. Check “Yes” or “No” to each question being voted on
4. Date, sign and print your name where indicated
5. Return your proxy in the enclosed return envelope marked “Proxy” or fax or email to the SWPM office prior to the meeting. Do NOT enclose your ballot inside the proxy envelope.

# PROXY

The undersigned owners) or the designated voter of Address \_\_\_\_\_ in **Spanish Wells Homeowners Association, Inc.** appoints: **\*\***(Check one)

\_\_\_\_\_ (a) Secretary, on behalf of the Board of Directors, or

\_\_\_\_\_ (b) \_\_\_\_\_ (if you check "b", write the name of your proxy holder.)

as my proxy holder\* to attend the Annual Meeting of **Spanish Wells Homeowners Association, Inc.**, to be held **April 27, 2022**, at **9:00 a.m.** at the **Clubhouse Card Room Area at the Spanish Wells Country Club, 9801 Treasure Cay Lane, Bonita Springs, Florida 34135**. The proxy holder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxy holder's authority is limited as indicated below:

**LIMITED POWERS FOR YOUR VOTE TO BE COUNTED ON THE FOLLOWING ISSUES, YOU MUST INDICATE YOUR PREFERENCES THE BLANK(S) PROVIDED BELOW.**

I SPECIFICALLY AUTHORIZE AND INSTRUCT MY PROXYHOLDER TO CAST MY VOTE IN REFERENCE TO THE FOLLOWING MATTERS ONLY AS INDICATED BELOW:

1) I hereby vote to rollover surplus funds into next year's operating reserves. **(Your Board of Directors recommends a "yes" vote).**

\_\_\_\_\_ **YES**

\_\_\_\_\_ **NO**

DATED: \_\_\_\_\_, 20\_\_

ALL OWNERS OF THE UNIT, OR THE DESIGNATED VOTER

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\*\*Failure to check either (a) or (b), or if (b) is checked and failure to write in the name of your proxy holder, shall be deemed an appointment of the Secretary of the Association as your proxy holder

## **SUBSTITUTION OF NOMINEE**

The undersigned Proxy, who is the Proxyholder named on the above Proxy, does hereby designate \_\_\_\_\_ as the undersigned Proxy's substitute nominee, to act as Proxy as set forth in the foregoing Proxy.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Proxy

**PROXY MAY BE GIVEN ONLY TO ANOTHER VOTING MEMBER**